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INTERNAL STREET

TRAINING BROCHURE 2025

www.tlgcollege.com info@tlgcollege.com

WHY TLG COLLEGE?

TLG College is committed to world class training workshops providing knowledge and transformation for all our clients.

We offer Onsite Training at our client premises and Virtual Training through Microsoft Teams, Zoom and Google Meet to reach your employees anytime and everywhere globally.





BENEFITS OF VIRTUAL TRAINING ARE:

More Independence promoted through the skill of self-discovery

Easy Access to Learning Tools and Materials

More Flexibility

Learn from Anywhere

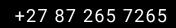
Interaction-Based Learning

Cost-Effectiveness

Performance Tracking

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COURSES ON OFFER

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SOFTSKILLS TRAINING

Anger Management Skills Assertiveness & Confidence Skills Business Writing Skills Collaboration & Team Dynamics Skills (Team Building) Essential Financial Skills Generational Communication at work Negotiation Skills Planning & Implementation Skills Presentation & Communication Skills Project Management Fundamentals Skills Sales & Negotiation Skills Self-Mastery in the Workplace

LEADERSHIP TRAINING

Advanced Thinking Skills (NLP) Coaching & Mentoring Skills Cultural Intelligence Skills Leadership Development Skills Leading with Emotional Intelligence Skills Leading with NLP Results Based Management Skills Situational Analysis & Problem Solving Skills

COURSES ON OFFER

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OTHER COURSES

Call Centre and Customer Services Conflict Management Skills Effective Communication Skills Stress Management Skills Time Management Skills

INFORMATION TECHNOLOGY COURSES

Artificial Intelligence (AI) Augmented Reality Cloud Migration and Transformation Cyber Security Data Engineering and Visualisation Future Tech and Self-Management

OUR VIRTUAL TRAINING METHODOLOGY: TSPA

THEORY, SELF-STUDY, PRESENTATION AND ACTION PLANNING

OBJECTIVE

Learning is no longer instructor led. Instructor led training is an auditory system on transferring information which is suitable for only 20% of our population. Every other learner may fall in one of the other three recognised learning styles.

TLG College has taken its many years of corporate training experience and developed the TSPA model to insure that information becomes applicable in the work environment.

TSPA encapsulates interactivity and accommodates all learning styles making training 90% more effective.

THEORY

We cover the basic frame work on definitions and application of the subject.

SELF STUDY

Delegates are required to do a one hour of research on specific issues pertaining to the course and prepare a presentation on their findings.

PRESENTATION

Delegates are required to conduct a presentation to their colleagues, where the facilitator will clarify and correct as well as have a question and answer session.

ACTION PLANNING

The delegates are assisted in practically implementing what they have learned in their unique roles, team dynamics and ultimately the group (company).

HOW TRAINING WILL BE CONDUCTED

The virtual training option is structured over a period of 3 days from 8:30am to 1pm or 12:30pm to 4pm.

(We have found that most companies prefer the afternoon option)

1 hour of Pre-Study is required before the virtual training commences. This will be emailed to participants a day before the training starts.

A post-study assignment is due one day after the virtual training is completed. Our training is offered through Microsoft Team, Zoom, Google Meet and YouTube closed broadcasts.

DAY 1

- Session 1: Introduction and Set Expectations Theory in Presentation Interactive discussion including questions on application at work Feedback sessions (Peer presentations)
- **Session 2:** Theory in Presentation Interactive discussion including questions on application at work Feedback sessions (Peer presentations)

DAY 2

- Session 3: Training Continued Theory in Presentation Training Activity on application at work Feedback sessions (Peer presentations)
- **Session 4:** Theory in Presentation Training Activity on application at work Feedback sessions (Peer presentations)

DAY 3

Session 5:	Wrap Up and Implementation Fundamental Implementation in the workplace Feedback sessions (Peer presentations)
Final Session:	Action Planning for Knowledge implementation Assignment briefing Evaluation forms and feedback

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